



Botswana Accountancy College (BAC) is a Premium Institution with all the hallmarks of a supreme learning environment characterised by an international footprint. BAC is a highly focused business school which is continuously forging relations with renowned international partners i.e universities and global professional bodies. As a learning institute driven by the passion to excel, we are recognised for the quality of our programmes and their relevance to the needs of the economy. We subscribe fully to the growth of Botswana's human capital development agenda and are a key player in the national human resources development and skills capacity building programme. Our vision is anchored on excellence in knowledge production so if you are a professional of distinction, you need to be part of the best of the breed in the knowledge industry.

VACANCY NOTICE

TEACHER AIDE - (PART-TIME)

TENABLE IN GABORONE

Main Purpose of the Job

To support special needs student learning and development activities.

Competencies and skills required

- Learner Management
- Interpretation skills
- Good communication skills
- Interpersonal Skills
- Technical expertise

Key performance Areas

- Facilitates academic learner support and scribe for the student
- Provides emotional support and encouragement to the student to be able to perform necessary tasks
- Assists in monitoring work given to the student & facilitation of student's independent studies
- Monitoring & reporting changes in physical, health, academic and other needs of the student
- Assist with behaviour intervention strategies
- Performs miscellaneous job-related duties as assigned

Experience and Qualifications

- A Diploma in Special Needs Education or related Discipline.
- At least Four (4) years of post-qualification experience in a higher education institution.

Application Procedure:

All applications accompanied by cover letter, curriculum vitae and certified copies of ID and academic certificates should be e-mailed to recruitment@bac.ac.bw (stating the position being applied for as the subject of the email) before close of business on Friday 2nd June 2023, 17h00.

Applications should be addressed to:

Head of Human Resources
Botswana Accountancy College
P/Bag 00319
Gaborone

NB: Botswana Accountancy College will enter into correspondence only with shortlisted candidates.

CONTACT US ON

Gaborone Campus
Plot No:31403 Fairgrounds International
P/Bag 137, Gaborone, Botswana
Tel: (+267)3953 062 Fax: (+267)3919 118

Francistown
Plot No:31403, Moffat Street
P/Bag 137, Francistown, Botswana
Tel: (+267)2410 558 Fax:(+267)2410 534